

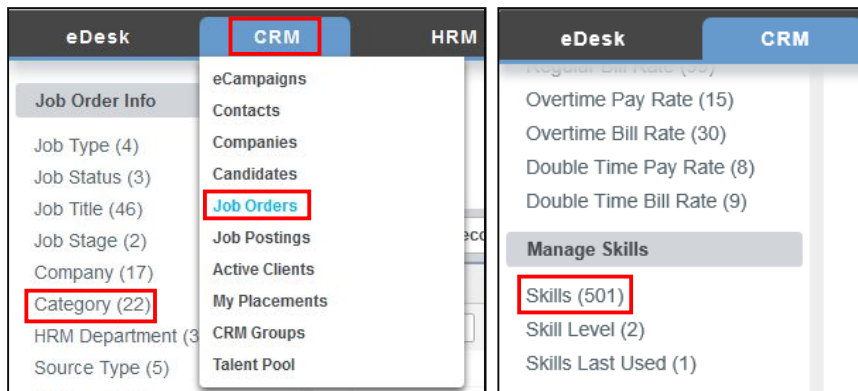
New AkkenCloud Features - March 6th, 2017

Job Orders “Select All” Enhancement

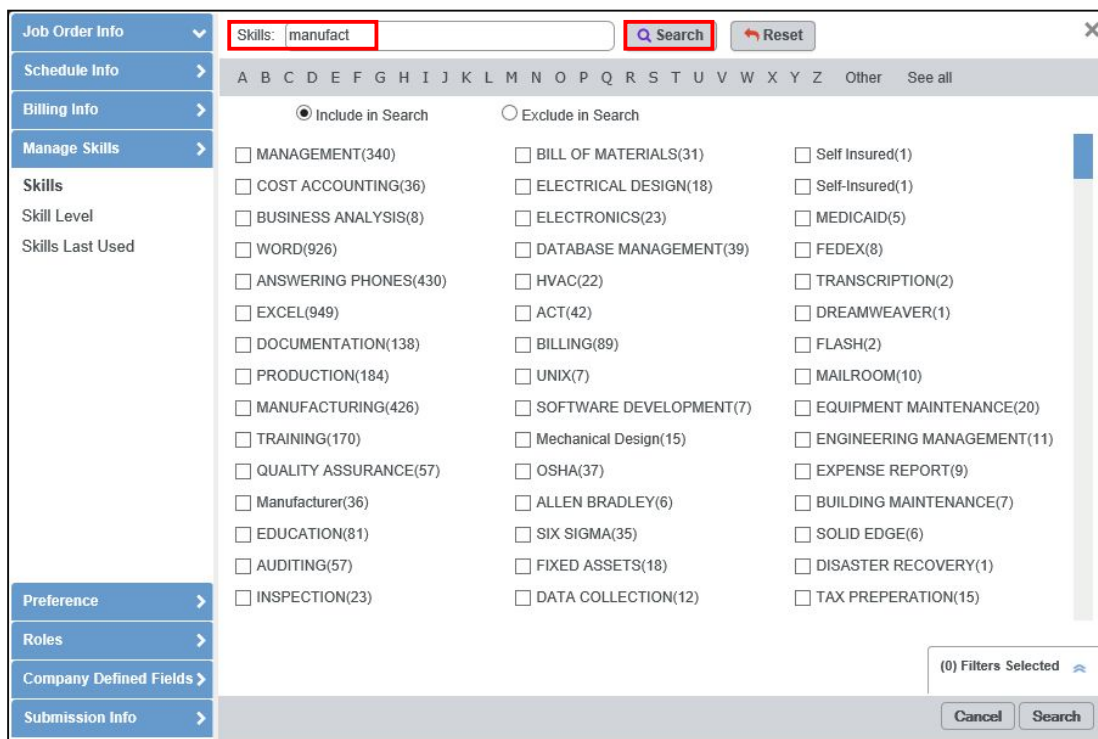
For the first of three “select all” enhancements within AkkuSearch, we’ve introduced a **Select/Deselect All** grouping from **CRM > Job Orders**. The select/deselect all options will be enabled once **Skills & Category** filters are searched upon.

Please note that there is a 20 value limit per filter for all new “Select All” enhancements

To use the Select/Deselect All option for Job Orders, go to **CRM > Job Orders** and click either **Category** or **Skills** in the **AkkuSearch** bar on the left.



In the AkkuSearch window, type in a search keyword and hit “Enter” or click **Search**.



With the new feature, you can select or deselect all (up to 20) of your search results to save you the time and effort of having to click each one individually.

The screenshot shows the AkkuSearch interface. On the left is a sidebar with navigation options: Job Order Info, Schedule Info, Billing Info, Manage Skills, Skills, Skill Level, Skills Last Used, Preference, Roles, Company Defined Fields, and Submission Info. The main area displays a search for 'manufact'. Below the search bar, there are radio buttons for 'Include in Search' (selected) and 'Exclude in Search'. To the right, a red box highlights the 'Select/Deselect All (* Limit 20)' link. Below this, three items are listed: 'Manufacturer' (checked), 'MANUFACTURING' (checked), and 'Manufacturing Engineering' (checked). At the bottom, there are buttons for 'Cancel' and 'Search', and a status bar indicating '(3) Filters Selected'.

Once you've made your selection, click **Search** below to perform your search or select another field on the left of the AkkuSearch window to add more to your filters.

Candidates "Select All" Enhancement

The second "select all" enhancement within AkkuSearch this month introduces the **Select/Deselect All** grouping from **CRM > Candidates** for the following filters: **Profile Title**, **Position Category**, **Skills**, **Education Degree**, **Employment Title**, **Salary**, **Availability**, and **Credentials - Acquired Date**, **Valid From & Valid To**.

****Please note that there is a 20 value limit per filter for all new "Select All" enhancements****

To use the Select/Deselect All options for Candidates, go to **CRM > Candidates** and click one of the fields mentioned above in the **AkkuSearch** bar on the left.

The screenshot shows the eDesk interface with the CRM menu open. The 'Candidates' option is highlighted with a red box. The 'Profile Title' filter is also highlighted with a red box. The CRM menu includes options like eCampaigns, Contacts, Companies, Candidates, Job Orders, Job Postings, Active Clients, My Placements, CRM Groups, and Talent Pool. The left sidebar shows various filters with counts: Candidate Info, Candidate Type (3), Candidate Status (5), Profile Title (49), Position Category (7), HRM Department (3), Groups (10), Source Type (9), and Contact Status (2).

In the AkkuSearch window, type in a search keyword and hit “Enter” or click **Search**.

The screenshot shows the AkkuSearch window with the search term 'sales' entered in the 'Profile Title' field. The 'Search' button is highlighted with a red box. The results are displayed in a table with columns A through Z and 'Other' and 'See all'. The table lists various job titles and their counts, such as 'Sales(109)', 'Sales Director(1)', 'Sales Inside(19)', etc. The 'Include in Search' radio button is selected. At the bottom right, it says '(0) Filters Selected'.

With the new feature, you can select or deselect all (up to 20) of your search results to save you the time and effort of having to click each one individually.

The screenshot shows the AkkuSearch window with the search term 'sales' entered in the 'Profile Title' field. The 'Search' button is highlighted with a red box. The results are displayed in a table with columns A through Z and 'Other' and 'See all'. The table lists various job titles and their counts, such as 'Sales(109)', 'Sales Director(1)', 'Sales Inside(19)', etc. The 'Include in Search' radio button is selected. At the bottom right, it says '(5) Filters Selected'. A checkbox labeled 'Select/Deselect All (* Limit 20)' is highlighted with a red box.

Once you’ve made your selection, click **Search** below to perform your search or select another field on the left of the AkkuSearch window to add to your filters.

Contacts & Companies “Select All” Enhancements

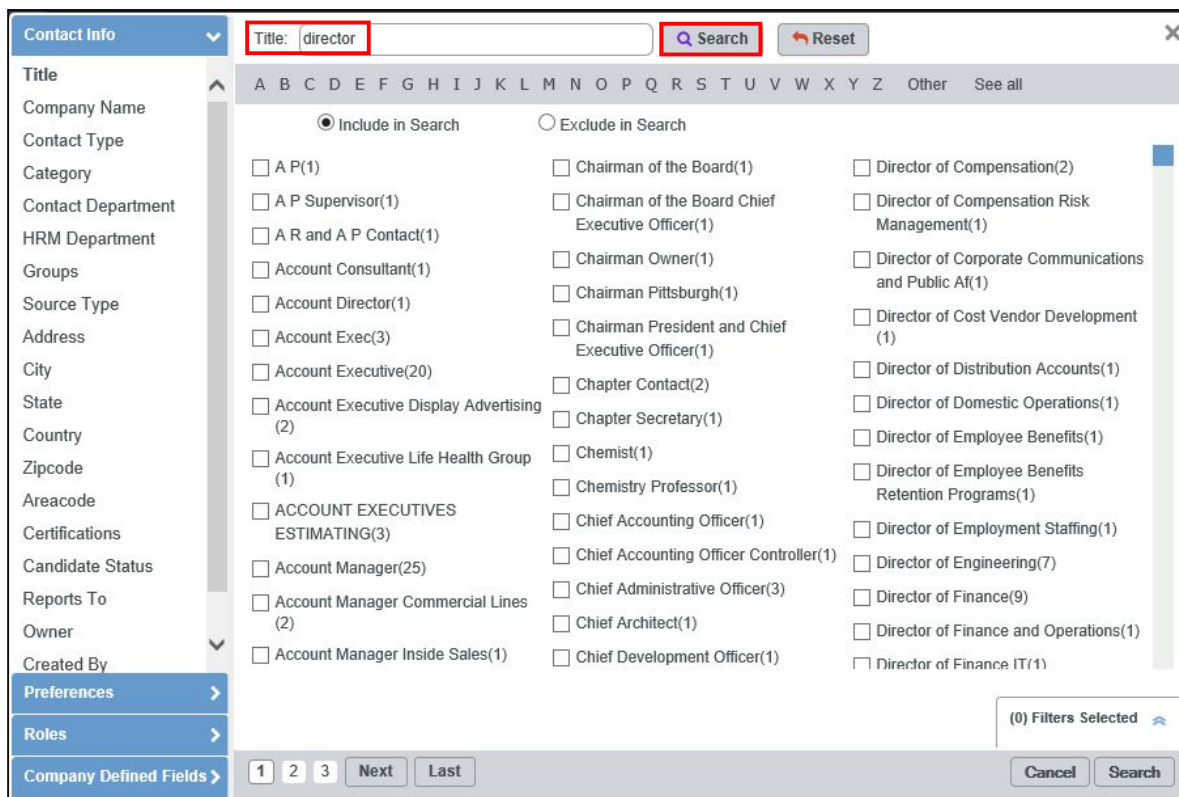
For the third “select all” enhancement within AkkuSearch, we’ve added the **Select/Deselect All** grouping for **CRM > Contacts > Title** and **CRM > Companies > Industry**. The Select/Deselect All options will be enabled once the respective filters are searched upon.

Please note that there is a 20 value limit per filter for all new “Select All” enhancement.

To use the Select/Deselect All option for either Contacts or Companies, go to either **CRM > Contacts** or **CRM > Companies** and click either **Title** (for **Contacts**) or **Industry** (for **Companies**) in the **AkkuSearch** bar on the left.



In the AkkuSearch window, type in a search keyword and hit “Enter” or click **Search**.



With the new feature, you can select or deselect all (up to 20) of your search results to save you the time and effort of having to click each one individually.

The screenshot shows the AkkuSearch window with the search term 'director'. The left sidebar lists various filter categories like Title, Company Name, Contact Type, etc. The main area displays a list of 20 selected filters, including 'Director(23)', 'Director Administration(1)', 'Director Advertising(1)', 'Director Commercial(1)', 'Director Comp Benefits(1)', 'Director Compensation Benefits(1)', 'Director Compensation Benefits Payroll(1)', 'Director Controller Accounting(1)', 'Director Corporate Accounting(2)', 'Director Corporate Compliance Global Human Res(1)', 'Director Corporate Development(1)', 'Director Corporate Human Resources(2)', and 'Director Customer Care(1)'. A red box highlights the 'Select/Deselect All (* Limit 20)' button. The bottom of the window shows a 'Search' button and a 'Cancel' button.

Once you've made your selection, click **Search** below to perform your search or select another field on the left of the AkkuSearch window to add to your filters.

Candidate Preferences Status

We've added the ability to search **Desired Job Type** and **Desired Job Status** filters in **AkkuSearch** for **CRM > Candidates**.

To search the above filters, go to **CRM > Candidates**, scroll down to the **Preferences** section and click either **Desired Job Type** or **Desired Job Status** in the **AkkuSearch** bar on the left.

The screenshot shows the eDesk interface with the 'CRM' tab selected. The 'Candidates' link is highlighted in the left sidebar. The 'Preferences' section is expanded, showing various filters. The 'Desired Job Type (2)' and 'Desired Job Status (2)' filters are highlighted with red boxes. The right sidebar shows a list of job types and statuses, including 'Clerical', 'Windows Engin', and 'Anesthesiology'.

Now you can select the **Desired Job Type (Permanent, Intern or Temporary/Contract/Project)** to be included in your search filters.

The screenshot shows the AkkuSearch filter interface. On the left is a sidebar with various filter categories: Candidate Info, Contact Info, Manage Skills, Education, Experience, Preferences, Availability, Job Location, Resource Type, Willing to Travel, Willing to Relocate, Salary, Present Status, Desired Job Type, and Desired Job Status. The 'Desired Job Type' filter is selected. The main area shows a search bar, a 'Search' button, and a 'Reset' button. Below these are tabs for A-Z and 'Other'. The 'Include in Search' radio button is selected. The 'Desired Job Type' filter is expanded, showing two options: 'Temporary/Contract/Project(22)' and 'Permanent(29)', both of which are highlighted with a red box.

You can also now select the **Desired Job Status (Full Time or Part Time)** to be include in your search filters.

The screenshot shows the AkkuSearch filter interface. On the left is a sidebar with various filter categories: Candidate Info, Contact Info, Manage Skills, Education, Experience, Preferences, Availability, Job Location, Resource Type, Willing to Travel, Willing to Relocate, Salary, Present Status, Desired Job Type, and Desired Job Status. The 'Desired Job Status' filter is selected. The main area shows a search bar, a 'Search' button, and a 'Reset' button. Below these are tabs for A-Z and 'Other'. The 'Include in Search' radio button is selected. The 'Desired Job Status' filter is expanded, showing two options: 'Full Time(44)' and 'Part Time(6)', both of which are highlighted with a red box.

Once you've made your selection, click **Search** below to perform your search or select another field on the left of the AkkuSearch window to add to your filters.

*Please keep in mind that **Desired Job Type** and **Desired Job Status** fields will need to be selected on **Candidate** records (under the **Preferences** tab) in order to be included in your AkkuSearch results*

The screenshot shows the AkkuSearch candidate profile for James Joseph (Graphic Artist). The 'Preferences' tab is selected and highlighted with a red box. The 'Candidates' section shows the 'Desired Job' filter. The 'Job Type' filter is expanded, showing three options: 'Permanent', 'Intern', and 'Temporary/Contract/Project', all of which are highlighted with a red box. The 'Status' filter is also expanded, showing two options: 'Full Time' and 'Part Time', both of which are highlighted with a red box. The 'Location' filter is expanded, showing three options: 'On-Site', 'Off-Site', and 'No Preference', with 'No Preference' selected. The 'Resource Type' filter is expanded, showing two options: 'Independent Contractor' and 'Payrolled Employee'.

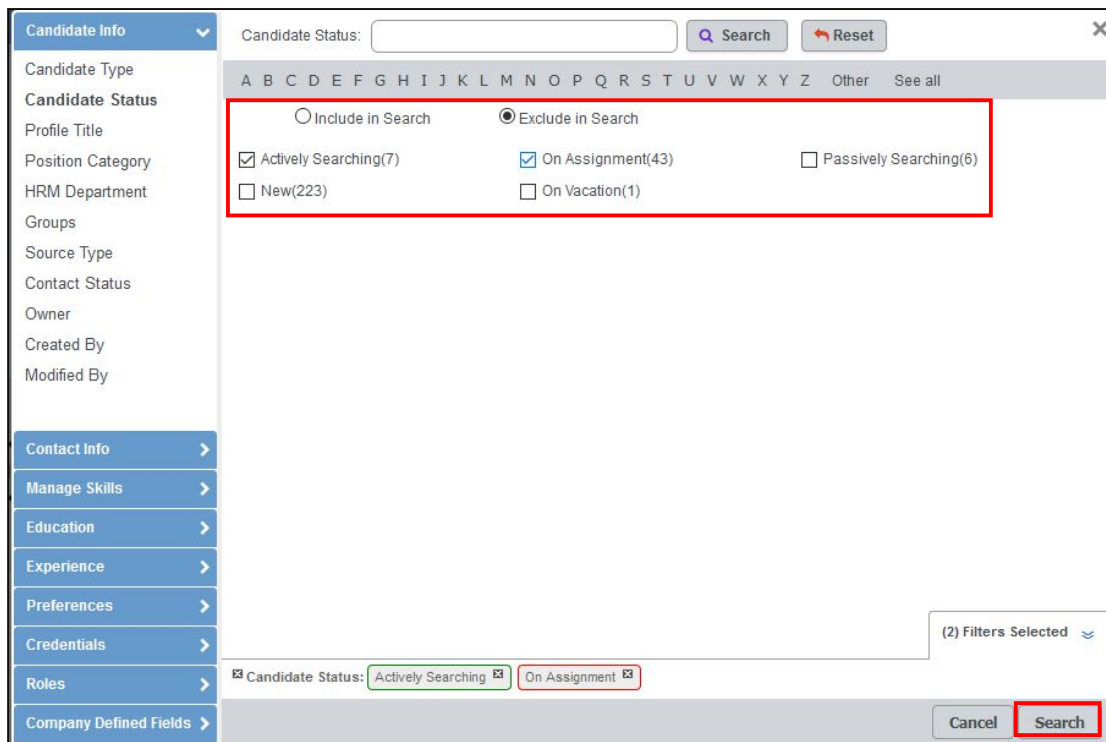
Boolean AkkuSearch Enhancement

We've added the ability to use Boolean in the keyword search *after* having selected **AkkuSearch** filters. Now you can take advantage of combining both ways of searching to optimize your search results!

You can launch the **AkkuSearch** window by clicking any field in the AkkuSearch bar on the left-hand side of **CRM > Candidates, Contacts, Companies** or **Job Orders** screens.



Select all the filters you need for your search and then click the **Search** button below.



Your AkkuSearch results will display in the grid. Next, type in your keywords and hit **Search**.

Candidate Info

Candidate Type (2)
Candidate Status (1)
Profile Title (5)
Position Category (3)
HRM Department (1)
Groups (5)
Source Type (5)
Contact Status (1)
Owner (2)
Created By (1)
Modified By (1)

Contact Info

Address (6)
City (6)
State (5)
Country (2)
Zipcode (7)

Candidates

sales

Summary with Resume

Search

Reset

Save Search

AND connects multiple keywords, OR retrieves results that contain either Keywords surrounding it, " " define an exact phrase when used around Keywords

Candidate Status:

Actively Searching

On Assignment

Manage Records

Import/Export

Share

Delete

Source Candidates

Customize Columns

All Search

<input type="checkbox"/>	Profile Title	First Name	Last Name	Company Nam	Email	Primary Phone	City	State	Zip	Cand
<input type="checkbox"/>	Research Scier	Sajni	Josson	NeoStrata Cor	sajnij@gmail.co	404-909-6528	Plainsboro	NJ	08536	Emp
<input type="checkbox"/>	Sales - Inside	Abraham	Lincoln	ALC Corporatic	abelincoln@co	654-852-9513	Washington	DC	02221	Emp
<input type="checkbox"/>	Shipping and F	Mark	Monohan	Williams Paper	Mmonoham@y	555-555-1234	Albany	NY	30339	Emp
<input type="checkbox"/>	Sales - Outside	Mickey	Mantle	Yankees Corp	gailmary671@	603-555-1212	Nashua	NH	03063	My C
<input type="checkbox"/>	Sales - Outside	Joe	Montana	National Footb	joe.m.montana	603-321-9674	Manchester	NH	03104	My C
<input type="checkbox"/>	Sales - Outside	Rob	Gronkowski	Top Dog Sales	fakeemail@yah	978-541-3658	Townsend	MA	01474	My C
<input type="checkbox"/>	Customer Serv	Linda	Linscott	Apple, Inc.	llinscottlinda23	603-494-8888	Nashua	NH	03062	My C

Showing records 1 to 7 of 7

The AkkuSearch filters remain, and combine with your keyword search. So now you can search for keywords (with or without Boolean) *after* you have selected AkkuSearch filters without losing those selected filters.

Candidate Info

Candidate Type (2)
Candidate Status (1)
Profile Title (3)
Position Category (2)
HRM Department (1)
Groups (5)
Source Type (4)
Contact Status (1)
Owner (2)
Created By (1)
Modified By (1)

Contact Info

Address (4)
City (5)
State (4)

Candidates

sales

Summary with Resume

Search

Reset

Save Search

AND connects multiple keywords, OR retrieves results that contain either Keywords surrounding it, " " define an exact phrase when used around Keywords

Candidate Status:

Actively Searching

On Assignment

Manage Records

Import/Export

Share

Delete

Source Candidates

Customize Columns

All Search

<input type="checkbox"/>	Profile Title	First Name	Last Name	Company Nam	Email	Primary Phone	City	State	Zip	Cand
<input type="checkbox"/>	Sales - Inside	Abraham	Lincoln	ALC Corporatic	abelincoln@co	654-852-9513	Washington	DC	02221	Emp
<input type="checkbox"/>	Shipping and F	Mark	Monohan	Williams Paper	Mmonoham@y	555-555-1234	Albany	NY	30339	Emp
<input type="checkbox"/>	Sales - Outside	Mickey	Mantle	Yankees Corp	gailmary671@	603-555-1212	Nashua	NH	03063	My C
<input type="checkbox"/>	Sales - Outside	Joe	Montana	National Footb	joe.m.montana	603-321-9674	Manchester	NH	03104	My C
<input type="checkbox"/>	Sales - Outside	Rob	Gronkowski	Top Dog Sales	fakeemail@yah	978-541-3658	Townsend	MA	01474	My C

Showing records 1 to 5 of 5